

**Island Bay School Board of Trustees Meeting**  
**24 September 2020**  
**7.30pm**

Agenda item	Discussion	Process
<b>Karakia</b>	To open the meeting	
<b>Administration</b>	<b>Present</b> – Elizabeth, Lizzie, Crissie, Tai, Fleur, Devon, Anna, Deborah <b>In Attendance</b> – Caitlin, Jacqui Meeting closing 9.52	
<b>Actions from Previous Meeting</b>	<ul style="list-style-type: none"> <li>- <i>Actions completed since last meeting</i></li> <li>- <i>Annual Survey - feedback to Deborah any comments by Monday 24 August (all)</i></li> <li>- <i>Sustainability policy to go out to community for feedback (Crissie)</i></li> <li>- <i>Kylie Cox to be returning officer for upcoming trustee elections (Crissie)</i></li> <li>- <i>Elizabeth to catch up with any interested board members re role of the chair (Elizabeth)</i></li> <li>- <i>Actions carried over: - Playgrounds - issues still to be fixed (Deborah) - Tai to feedback to Crissie amendments to Recognising Cultural Diversity Policy (as permitted within the customised sections of our document) &amp; then Crissie to update policy with SchoolDocs</i></li> </ul>	Actions
<b>Confirmation of minutes</b>	<b>1.1 – Minutes 20th August</b> Moved by Crissie. Seconded by Deborah.  In committee meeting 7th September Moved by Elizabeth. Seconded by Lizzie.	Approval
<b>Strategic Decisions</b>	<b>1.2 – Policies</b> <ul style="list-style-type: none"> <li>● Sustainability Policy</li> <li>- The sustainability policy was shared with the community and there was one written response.</li> <li>● Learning Support Policy</li> <li>- The Learning support policy was shared with the community and there has not been any written response.</li> <li>● Appointment Procedure Policy</li> </ul> These are approved. <ul style="list-style-type: none"> <li>● Child Protection Policy</li> <li>- Crissie will check that the legislation is current and will make minor updates to make sure that this policy is current.</li> </ul> Moved by Elizabeth. Seconded by Fleur.	Approval
	<b>1.3 – RAMS Camp 2020</b> <ul style="list-style-type: none"> <li>- Add police vetting into the documentation for camp</li> </ul>	
<b>Strategic Discussions</b>	<b>1.4 – 6-Year Net Data</b> The Board is open to the SLT researching other early literacy programmes to possibly employ next year.	Discussion
	<b>1.5 – Annual Survey Summary + Strategic Aim: Sub Goals</b> Deborah shared a summary of feedback from the annual survey, strengths, challenges, opportunities and threats.	
	<b>1.6 – Health and Safety Report Term 3 2020</b> Taken as read.	

	<b>1.7 – Principal Appraisal</b>	
<b>Principal's Operations Report</b>	<b>1.8 – Financial Reporting</b> Moved by Deborah, seconded by Devon. All in favour.	Report
	<b>1.9 Operations Report</b> The Board moves to accept the changes to the school dates for 2021, starting 5 February as a Teacher Only Day. Moved by Elizabeth, seconded by Lizzie. All in favour.	
<b>Other Business</b>		
<b>Agenda items for the next meeting</b>	October 19th- Special Meeting- WMC Child Protection Policy  November DRAFT Strategic Planning 2021	
<b>Karakia</b>	To close meeting	
Meeting closure 9.30pm		

<p><b>Opening karakia</b></p> <p>Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tīhei mauri ora!</p>	<p><b>Closing karakia</b></p> <p>Ka whakairia te tapu Kia watea ai te ara Kia tūruki whakataha ai Kia tūruki whakataha ai Haumi e, Hui e, tāiki e</p>
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20 Feb	19 March	21 May	18 June	20 August	17 Sept	19 Nov	10 Dec
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