

AGENDA ITEM	DISCUSSION/MINUTES
<b>Administration</b>	<p><b>Present</b> – Deb, Tai, Elizabeth, Lizzie, Anna, Chrissie, Devon</p> <p><b>Apologies</b> – Fleur</p> <p><b>In Attendance</b> – Caitlin (minutes)</p> <p><b>Karakia</b> - Deborah</p>
<b>Confirmation of minutes</b>	<p>(1.1) February Minutes</p> <p>Changes: No changes required.</p> <p>The board moved to accept the minutes for February. Moved by Deb, seconded by Tai. All in favour.</p>
<b>Strategic Decisions</b>	<p>1.2) Policies under review</p> <ul style="list-style-type: none"> <li>● Recognition of Cultural Diversity <ul style="list-style-type: none"> <li>- Tai will give feedback on school docs.</li> <li>- Changes will be made via email, the additions to this document and send to school docs. Deborah and Chrissie to load changes.</li> </ul> </li> <li>● Criteria for Staff Leave. <ul style="list-style-type: none"> <li>- Amend in school docs that discretionary leave approved by the principal will go from from five days up to ten days.</li> <li>- Amend in school docs that the Type of Leave indicaging discretionary leave approved by the principal, be changed from “less than 4 weeks” to “less than 6 weeks”.</li> </ul> </li> </ul> <p>This policy has been reviewed and will be brought back to the April meeting.</p> <ul style="list-style-type: none"> <li>● Separated Parents, Day-to-Day Care, and Guardianship</li> </ul> <p>This policy has been reviewed and will be brought back to the April meeting.</p> <p><b>Action points - Chrissie to feedback some comments made on these policies.</b></p> <p>(1.3) Additional Policies</p> <ul style="list-style-type: none"> <li>● CCTV Guidelines- Draft 5</li> </ul> <p>The board moved to accept the CCTV Guidelines as presented to the Board at this meeting. Moved by Chrissie, seconded by Elizabeth.</p> <ul style="list-style-type: none"> <li>● Coronavirus/Infectious Diseases Policy</li> </ul> <p>The board moved to accept the Coronavirus and Infectious Diseases Policies as presented to the Board at this meeting. Moved by Elizabeth, seconded by Chrissie.</p> <p>Discussed the Pandemic Procedure with the Board.</p> <p><b>Action points</b></p>
<b>Strategic</b>	General notes

<b>Discussions</b>	<p>(1.4) Strategic Aim 1 All of the staff are now working with the Zones of Regulation. Teachers have been working around the explicit language. Next step; children being able to use these zones themselves. Freedom Friday has had much more whanau involvement. Deborah meeting with Play Co. around playgrounds. Progress of TLIF shared.</p> <p><b>Action points</b></p> <p>(1.5) Annual Report-Unaudited Annual Report-Unaudited shared with the board.</p> <p><b>Action points</b></p> <p>(1.6) Health and Safety Report Health and Safety Report with the board. <b>Action points - some parts of the lower playground are to be fixed.</b></p>
<b>Principal's Operation Report</b>	<p>(1.7) Financial Report January and February Amendments made to the 2020 budget under Music Centre, other income and staff development. Moved by Deborah, seconded by Devon. All in favour.</p> <p><b>Action points</b></p> <p>(1.8) Operations Report Operations report noted.</p> <p><b>Action points</b></p>
<b>Other business</b>	<p>Relationship with H&amp;S and Whanau Group and others Grants Review of action points from this meeting</p> <p><b>Action points:</b></p> <ul style="list-style-type: none"> <li>- Deborah and Elizabeth to check payroll against staffing.</li> <li>- Deborah to ask Mel to do some bios and photos of the board</li> <li>- Elizabeth will start writing board summaries for the newsletter.</li> </ul>
<b>General Items: To be communicated</b>	
<b>Agenda items for the next meeting</b>	<ul style="list-style-type: none"> <li>● Audited Accounts</li> </ul>
<p>Karakia <b>Meeting closure:</b> 9.40pm</p>	