

Island Bay School Board of Trustees Meeting
21st May 2020
7.30pm via zoom

Agenda item	Discussion	Process
Karakia	To open the meeting	
Administration	Present - Elizabeth, Lizzie, Crissie, Tai, Fleur, Devon, Anna In Attendance - Caitlin, Jacqui, Ian Rattray (IR Group)	
Actions from Previous Meeting	<p>Actions:</p> <ul style="list-style-type: none"> - Crissie to work on new version of delegations - Make changes to wordings to policy and procedures as requested <p>Carryover actions:</p> <ul style="list-style-type: none"> - Playgrounds - issues still to be fixed - Board members to contribute bios for the website - Deborah and Elizabeth to check new billing against payments. - Tai to feedback to Crissie amendments to Recognising Cultural Diversity Policy (as permitted within the customised sections of our document) & then Crissie to update policy with SchoolDocs 	Actions
Confirmation of minutes	<p>Correspondence (1.1) April Minutes (Extra meeting)</p> <p>The Board moves to accept the minutes for April. Moved by Deborah, seconded by Fleur, all in favour.</p>	Approval
Strategic Decisions	<p>(1.2) 10YPP</p> <p>Ian Rattray, (IR Group) presented on the proposed 10 Year Plan, which his firm has been commissioned to put together on behalf of MOE. Papers had already been circulated:</p> <p>Looking at the first 5 years, the proposed plan suggests:</p> <ul style="list-style-type: none"> - Replacement of Block J & K (Tui and The Workshop) - Replacement of windows and doors in Block A & C, which will affect the cladding, which will need to be removed. - Updating a number of student toilets. - Addressing the acoustics of Block M (Manaia) <p>The Board noted:</p> <ul style="list-style-type: none"> - A reasonable amount of change/disruption potentially across next 5 years - Confident a thorough process has been undertaken <p>Next steps - upload information to MOE web portal</p> <p>The Board moves to accept the plan and have it submitted to the MOE by Ian.</p> <p>Moved by Elizabeth, seconded by Lizzie, all in favour.</p>	Approval
	<p>(1.3) Policies Review</p> <ul style="list-style-type: none"> ❖ COVID-19 Policy <p>The Board moves to accept a new version of the COVID-19 Policy, (which had been adopted at the April meeting, and has now had minor amendments, to take account of the changes in Level 2 subject to minor changes suggested at meeting). Moved by Elizabeth, seconded by Fleur, all in favour.</p> <ul style="list-style-type: none"> ❖ Governance Framework and Delegations <p>Amendments were requested, to remove one of the delegations to principal's delegations which was included in error, rewording to include Te Tiriti/principals of the Treaty, plus tikanga at meetings, plus add wording regarding trustee remuneration, plus some renumbering in early parts of the document.</p>	Approval

	<p>The Board moves to accept the Governance Framework and Delegations policy subject to the amendments mentioned above.. Moved by Deb seconded by Tai, all in favour.</p> <p>The Board notes their thanks to Crissie for her work on these documents.</p>	
Strategic Discussions	<p>(1.4) Covid-19- Procedures-Level 2</p> <ul style="list-style-type: none"> - The Board is satisfied with the procedures in place for both the Island Bay School and the Wellington Music Centre 	Discussion
	<p>(1.5) Playgrounds</p> <ul style="list-style-type: none"> - Plans discussed. (with regard to spending extra government funding) Crissie to look into planting and sustainability options within this 	
Principal's Operations report	<p>(1.6) Financial reporting March/April</p> <p>The Board moves to accept the Financial Report for March/April with the following amendments:</p> <ul style="list-style-type: none"> - Changes to cleaning from \$96,523 to \$100,000 - Lowering music school expected income from \$70,000 to \$51,000 <p>Anna was asked to have another look at predictions for the music school income, to take into account the changes as a result of Covid. Moved by Elizabeth, seconded by Crissie, all in favour.</p>	Report
	<p>(1.7) Operations Report</p> <p>Taken as read Wellington Music School to open on Saturday 23rd May.</p>	
Other Business	- In committee	
Agenda items for the next meeting	<ul style="list-style-type: none"> ❖ Recognising Student Achievement Policy ❖ Employer Responsibility Policy ❖ Sustainability Policy ❖ Planning for the charter review for 2021 <p>Carryover actions:</p> <ul style="list-style-type: none"> - Playgrounds - issues still to be fixed - Board members to contribute bios for the website - Deborah and Elizabeth to check new billing against payments. - Tai to feedback to Crissie amendments to Recognising Cultural Diversity Policy (as permitted within the customised sections of our document) & then Crissie to update policy with SchoolDocs <p>Actions</p> <ul style="list-style-type: none"> - Make changes to wordings to Governance Framework and Covid policy as requested - Crissie - Make changes to budget - Deborah - Plan for charter review to inform 2021 to be presented at next meeting - Deborah - Revise predictions for the music school income, to take into account of the changes as a result of Covid - Anna 	
Karakia	To close meeting	

Meeting closure 9.30pm

<p>Opening karakia</p> <p>Whakataka te hau ki te uru Whakataka te hau ki te tonga</p>	<p>Closing karakia</p> <p>Ka whakairia te tapu Kia watea ai te ara</p>
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Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tthei mauri ora!	Kia tūruki whakataha ai Kia tūruki whakataha ai Hui e, tāiki e
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20 Feb	19 March	21 May	18 June	20 August	17 Sept	19 Nov	10 Dec
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